

SAGU Teacher Education Flowchart

This flowchart is an example of what students should be doing each year to prepare for a successful degree.

Freshman

- Take ENG1113 Composition/Rhetoric I—Achieve a B- or higher grade.
- Take ENG1123 Composition/Rhetoric II—Achieve a B- or higher grade.
- Take MTH1123 College Algebra—Achieve a C- or higher grade.
- Take and pass EDU2253 Foundations of Education (NOTE: This is the only EDU course that can be taken prior to approval into the Teacher Education Program).
- Complete and submit documentation for a minimum of 10 interactive field-based observation hours.

Sophomore

Complete any outstanding items above from the freshman year.

- Maintain a minimum cumulative AND content GPA of 2.75.
- Successful completion of sixty (60) hours of course work.
- Complete a minimum of 10 interactive field-based observation hours if not completed Freshman year.
- All RDG and EDP courses may be taken prior to Teacher Education Program approval. Must be approved to Education Program to take EDU coded courses.
- Take Taylor-Johnson Temperament Analysis (TJTA)—offered on campus once a semester
- Apply for teacher education program if 60 hours have been completed. (See below for more information.)
- Be in good standing with Academics, Behavior, and Chapel attendance (ABCs).

Junior

- If content coursework has not yet been started, start and successfully pass all content coursework, making sure to maintain a minimum content and cumulative GPA of 2.75.
- All RDG and EDP courses may be taken prior to Teacher Education Program approval. Must be approved to Education Program to take EDU coded courses.
- If not already completed, apply for teacher education program the semester prior to your final semester. (See *Teacher Education Program Application Process* below for more information.)
- Be in good standing in the ABCs.

Senior & Final Semester

- Complete all coursework.
- Be in good standing in the ABCs.
- Meet with Certification Officer during first semester of senior year to discuss certification process.
- Apply for Clinical Teaching placement the semester prior to your final semester. (See *Admission to Clinical Teaching* below for more information.) Clinical Teaching placement applications are reviewed by the Education Committee twice a year. All course work must be completed (or be enrolled in appropriate classes in said semester showing due process of completing coursework) prior to being approved to clinical teach, other than your final 3-hour block course taken alongside Clinical Teaching. A clinical teaching practicum fee will be added to your tuition when scheduled.
- Attend mandatory Job Fair sponsored by Career Development Department (for spring clinical teachers).

- Complete and pass all certification exams relative to your degree discipline prior to clinical teaching (exam costs are your responsibility).
- Complete required TEA training and received certificates in the areas of Mental Health, Dyslexia, Substance Abuse, Youth Suicide, and Digital Literacy. These were assigned in specific courses.
- Clinical Teaching—full semester; calendar of days set by SAGU Teacher Education.
- GRADUATION (must be within six months of completion of clinical teaching).
- Apply for certification (extra fees)—Contact SAGU Certification Officer.
- Complete fingerprinting as part of National Criminal Background check (extra fee).

Teacher Education Program Application Process

Usually at the end of your sophomore year, you are eligible to make application into the Teacher Education Program recognized by Texas Education Agency. Applications are accepted three times a year—fall, spring, and summer—and reviewed by SAGU’s Education Committee.

- Secure an application packet from the Education Department. Applications may be obtained from the Teacher Education Office or can be downloaded from the website at <https://www.sagu.edu/academics-home/education-resources/>
- Application materials will not be accepted if they are dated outside of six months from when materials are due.
- Receive a university counselor's recommendation based on results of the Taylor-Johnson Temperament Analysis (TJTA)
- Complete Application; make sure to provide a photo on second page of application (professional photo not required).
- Secure two recommendations for approval to the Teacher Education Program from someone other than a relative, SAGU employee, or a fellow student.
- Submit a 1- to 2-page typed, double-spaced essay describing reasons for desiring a profession in the teaching field.
- Sign and submit 1) Educators’ Code of Ethics Affirmation and 2) FERPA Consent to Release.
- Provide a copy of Driver’s License.
- Provide the link given to you from the teacher education department to professors you’ve taken in the last two semesters. This link should be shared quickly in order to give the professor time to respond.
- One week prior to the Education Committee meeting when application files are reviewed, you will be required to have an interview with one to two hand-selected Committee members. A scoring rubric will be used during the interview, as well as during the Education Committee meeting, evaluating candidate on areas such as communication, disposition, personal appearance, non-verbal skills, class and chapel attendance, course work, participation, and motivation. A copy of the blank rubric form is located in the Undergraduate Handbook and can be used prior to the interview in order to help you be better prepared for the interview process.
- Following the Education Committee meeting, each Program candidate will receive an official email that will inform them of the Committee’s decision. If Candidate is approved to enter into the Teacher Education Program, they are required to sign the Texas Education Agency mandated form, “*Acceptance of Offer of Admittance into the Teacher Education Program.*” This signed document is filed in the student’s permanent student file.

Admission to Clinical Teaching

Clinical Teaching is the culminating experience for students in the Teacher Education Program at SAGU. It is the final opportunity for a student to demonstrate skill and knowledge in teaching and the decision-making abilities of an entry level educator. Requirements are given below.

Eligible students must complete the application for Clinical Teaching by the assigned date in the academic calendar the semester preceding the clinical teaching assignment. Applications may be obtained from the Teacher Education Office or can be downloaded from the website at <https://www.sagu.edu/academics-home/education-resources/>

To be eligible for admission to clinical teaching, an undergraduate student must:

1. Have been approved to the Education Program at SAGU;
2. Have completed, or be enrolled in, all prescribed coursework *and* required trainings;
3. Have a minimum cumulative and content GPA of 2.75;
4. Have successfully completed a minimum of 45 hours of interactive field-based observations when applying to clinical teaching *or* complete within the semester in which applying to clinical teach.
5. Must have completed 240 tutoring and been approved to take all certification exams relative to your degree plan.
6. Must have attempted all certification exams relative to your degree discipline.
7. Be in good standing in academics, behavior and chapel attendance.
8. Must have completed required TEA training and received certificates in the areas of Mental Health, Dyslexia, Substance Abuse, Youth Suicide, and Digital Literacy.

The Teacher Education Committee will review all applications to determine eligibility for clinical teaching. *Admission to the Teacher Education Program does not necessarily ensure acceptance into Clinical Teaching.* Applicants will be notified in writing of the Committee's decision. Appeals to a decision must be made in writing to the Teacher Education Committee or to the Dean of the College of Business and Education.

Clinical Teaching is a privilege granted to the student through the courtesy of the school and/or district to which the clinical teacher is assigned. Prompt and regular attendance and complete cooperation with the cooperating teacher is required. Students are advised to become familiar with the Clinical Teaching Handbook prior to clinical teaching. *A mandatory Clinical Teaching orientation is scheduled prior to starting the clinical teaching placement.*